

Town of Coronach – Council Meeting Minutes - July 11th, 6 pm

Present: T Schnell, T Rousseau, C Schnell, J Achtymichuk, R Mamer, S Adam
Absent: N Guskjolen

Call Meeting to Order, Trevor Schnell, 6pm

152.2017 Adoption of Agenda
(R Mamer/T Schnell) Motion to adopt the agenda as presented. Carried

Delegation from KGS Engineering to discuss and plan for CWWF fund spending. Priority will be the Water Treatment plant process assessment and issues. Sean Bayer will organize for Glenn Grieve and another operator to come here for a week to identify the priorities.

153.2017 RCMP Report
(S Adam/T Rousseau) Motion to accept RCMP report for June 2017 as presented. Carried

154.2017 Foreman Report
(J Achtymichuk/C Schnell) Motion to accept the Foreman's Report (George Peacock Jr.) and June Water report as presented. Carried

Discussion of swabbing process with George Peacock Jr. and we will review the process with Sam Grainger once the ATAP report is submitted.

Delegation Brian Rolke, Pest Control Officer, presented update on Landfill and Town Pest control. Requested that excavator churns household waste at landfill before next council meeting if possible to churn rat poison.

155.2017 June 13 Meeting Minutes
(T Schnell/J Achtymichuk) Motion to accept June 2017 minutes. Carried

Business arising from minutes:

Catherine reports that the \$100,000 that we allocated from the High Interest Savings account into our Checking account was re-allocated back into our High Interest Saving account in under 30 days.

156.2017 2016 Budget approval
(C Schnell/R Mamer) Motion to accept 2016 Budget as presented. Carried

157.2017 Transfer station permit for Metal
(T Rousseau/T Schnell) Motion to approve letter prepared for transfer station status for metal to Don Howe at the Ministry of the Environment as per resolution 147.2017 to request a transfer station permit for the metal until we purchase a container for the metal containment. Carried

158.2017 Mower Tender
(S Adam/R Mamer) Motion to extend the Tender for the Case Mower to July 14th. Carried

159.2017 June 2017 Financial Statement
(T Rousseau/C Schnell) Motion to accept the June Financial Statement as presented. Carried

160.2017 Correspondence
(R Mamer/J Achtymichuk) Motion to accept correspondence as presented

New Business:

Discussion regarding Town Employees using Town Equipment. As per the Employee Handbook, (Section 4.6 (24) Standards of Conduct) states that "Town's Vehicle Usage: Staff members will not be permitted the use of Town vehicles and equipment except while on the business of the Town. However, with the permission of the Administrator of Foreman, the vehicles may be used by staff members to move personal effects within the boundaries of the Town of Coronach."

162.2017 Town Equipment
(S Adam/J Achtymichuk) Motion to amend the HR Handbook Section 4.6 (24) to read
24. Town's Vehicle Usage: Staff members will not be permitted the use of Town vehicles and equipment except while on the business of the Town. However, with the permission of the Administrator of Foreman, the vehicles may be rented by staff members to move personal effects within the boundaries of the Town of Coronach at the rates in the custom work schedule. Carried

163.2017 Town Equipment use for Custom work
(C Schnell/R Mamer) Motion that Town Employees will be the operators of Town Equipment for any use of equipment including projects for Town properties, and for non – town properties, the custom work charges will be invoiced. Carried

Pretty Valley Sidewalk repair discussion will be reviewed by Sharon Adam at Pretty Valley Board Meeting.

Tourism request for financial assistance in the purchase of reprints of the "Coal in Coronach" book by Heritage Saskatchewan is declined as the sale of books will cover the expense of the printing. At the time of this meeting, 300 books had already been ordered by Coronach Tourism.

161.2017 Bylaw 10.2017 to Regulate and Establish Waste disposal rates for Landfill
(J Achtymichuk/C Schnell) that Bylaw 10.2017 amending Bylaw 6.2004 to Regulate and Establish Waste disposal rates for Landfill be introduced and read a first time. Carried.

162.2017 Bylaw 10.2017 to Regulate and Establish Waste disposal rates for Landfill
(R Mamer/S Adam) that Bylaw 10.2017 amending Bylaw 6.2004 to Regulate and Establish Waste disposal rates for Landfill be introduced and read a second time. Carried.

163.2017 Bylaw 10.2017 to Regulate and Establish Waste disposal rates for Landfill
(T Schnell/C Schnell) that Bylaw 10.2017 to Regulate and Establish Waste disposal rates for Landfill be given three readings at this meeting. Carried.

164.2017 Bylaw 10.2017 to Regulate and Establish Waste disposal rates for Landfill
(N Guskjolen/J Achtymichuk) that Bylaw 10.2017 to Regulate and Establish Waste disposal rates for Landfill be read a third time and approved. Carried.

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| 8. Palliser Regional Library Board | Annual wages were reviewed at Executive meeting, |
| 9. Coronach Library Board | Library moving is in progress, Jackie Marshall has recused herself from the Library Board during the changes. Library is hosting a Hot Dog Day on August 2nd during the SGI Child Seat Clinic. |
| 10. Personnel Committee | Hand Book updates, Administrator's Employment Contract, Administrator's Annual Review, Re-schedule personnel meeting that was cancelled in June to August 22nd due to holidays and vacations. |
| 11. Big Muddy Mutual Aid Board | no updates to report at this time |
| 12. Recreation Board | Splash pad nearly completed, they need to use water from WTP so PDWA has to be lifted to be able to use the splash pad. We had put off installing the large meter at the Sportsplex, but with the water use of the splash pad coming into effect, we will need to install it as soon as we have it. |
| 14. Museum Board | Pancake Breakfast July 1 went over well. Had approximately 60 people attend (plus one unwelcome skunk). Everyone appreciated and enjoyed the breakfast. The three tables we borrowed from the town can be returned to their rightful homes whenever the crew gets time. We have a quote from Rob Drake to replace the museum windows of \$750/window (includes labor). We are going to get him to replace one and see what surprise encounters we have with the replacement before we order any more windows. The labor he is charging per window is \$100.00. TV should be here in a couple of weeks so we can get the "Coal In Coronach" Display completed before the season is over. |
| 15. Poplar River Park Board | no updates to report at this time |
| 16. South Central Municipal Association | There has not been a meeting since last council meeting. Coronach is hosting the October SCMA meeting October 12th, 2017 3 pm at Canadian Legion. |
| 17. Community Hall Board | The hall is working on publicizing the rental information for the bowling alley, and games room. They had about 30-40 people each night for the re-opening of the bowling alleys and these was good feedback on the improvements and amount of work being put into the hall. |

- 18. Fife Lake Rail
- 19. Rural Orchard

no updates to report at this time
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171.2017 Accounts Payable June 30th, 2017
(S Adam/R Mamer) Motion to accept Accounts Payable June 30th, 2017. Carried

No Accounts payable for July 11th, 2017

Next meeting August 8th, 6pm will be run by Kim Pearson
Meeting Adjourned by R Mamer 10 pm

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Mayor

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Administrator